

# The Reference Collection

## Deakin University Library

### Historically

- > Large reference collections that grew over the years
- > A lot of low use material
- > Multiples of some types of material e.g. several general encyclopaedias, several nursing dictionaries etc.
- > A large footprint in the building
- > Close to a Reference Desk
- > Few electronic titles

### Now and future

- > Small ready reference collections
- > Material most likely to be used
- > Core titles
- > Small footprint, low rise
- > No “Reference Desk”
- > Increased number of electronic titles





- [hours and locations](#)
- [login to My Library](#)
- [users with a disability](#)
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- [create your library PIN](#)
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- [contact the Library](#)

## Collection Guidelines

### Overview

- [Introduction](#)
- [Brief history of Deakin University Library collections](#)
- [Disciplines taught at the University](#)
- [Deakin University Strategic Plan](#)
- [Research areas of the University](#)
- [Library information resources budget](#)
- [Information resources news](#)

### Collection policies and procedures

- [Information Resources - Library - Operational Policy](#)

### Subject/discipline collections

- [Agriculture](#)
- [Anthropology](#)
- [Art and architecture](#)
- [Biological sciences](#)
- [Business and economics](#)
- [Chemistry](#)
- [Computer science](#)
- [Education](#)
- [Engineering and technology](#)
- [Geography and earth sciences](#)
- [History and biography](#)
- [Language, linguistics and literature](#)



Available to all from the Library web pages:  
<http://www.deakin.edu.au/library/collection/index.php>

- [Selection criteria for electronic information resources](#)
- [Selection criteria for linking to websites](#)
- [Selection tools](#)
- [Requesting monographs](#)
- [Recommended reading ordering formula](#)
- [Requesting Serials](#)
- [Trial databases](#)
- [Duplication](#)
- [Formats](#)
- [Licenses and copyright](#)
- [Procurement and contracts](#)

### Collection management

- [Preservation](#)
- [Binding](#)
- [Deselection \(weeding\)](#)

- [Physical sciences](#)
- [Political sciences](#)
- [Psychology](#)
- [Sociology](#)

### Other collections

- [Special Collections](#)
- [Alfred Deakin Prime Ministerial Library](#)
- [Reference Collection](#)
- [Australian Collection](#)
- [Curriculum Resources Collection](#)
- [Audio-Visual Collection](#)
- [Campus Reserve Collection](#)
- [E-Readings Collection](#)
- [Deakin University Examination Papers Collection](#)
- [Deakin University Higher Degree Theses Collection](#)



## Reference collection guidelines - samples

- > Dictionaries - Key, high demand dictionaries such as English Language dictionaries are located in the reference collection and electronically. Relevant bilingual dictionaries and relevant subject dictionaries are located in the reference collection. Other dictionaries may be located in the lending collection.
- > Directories - Selected key, high demand current directories of people, organisations or services, listed alphabetically or thematically, are provided in the reference collection or electronically.
- > Encyclopedias - A current edition of a key, high demand general encyclopedia will be provided both in the reference collection and electronically. Specific high demand subject encyclopedias may be provided in print format in the reference collection or electronically as appropriate. Low demand subject encyclopedias may be located in the lending collection. Previous editions of print encyclopedia are normally not retained unless a specific reason exists.



## Online Reference collection

- > Don't just add it to the catalogue!
- > Give it prominence in web pages, Library Guides
- > Deakin used to have a flat web page of reference resources
- > Now moved to highlighting these as a tabbed eReference 'subject guide'
- > eReference titles are also noted in subject guides as appropriate





### eReference Last update: Jul 31, 2008

Key resources

[Home](#)

[Words and meanings](#)

[Facts and Figures](#)

[People and Organisations](#)

[Universities and colleges](#)

**Facts and Figures**

[Comments \(0\)](#)

Search:

[Guides](#) ▼

[Go](#)

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#### Maps

Google Maps provide directions, interactive maps and satellite and aerial imagery.

[Google Maps](#)  
[Google Maps - Australia](#)  
[Melways - Australia](#)

[Comments \(0\)](#)

#### Login details

Use your Deakin username and password to access ejournals on campus.

Use your name, Library borrower number and PIN to access ejournals from home or work.  
[Create your library PIN](#)

#### Encyclopedias, Almanacs, Factbooks and Yearbooks

##### Encyclopedias

###### [Oxford Reference Online Premium](#)

The Oxford web site describes Oxford Reference Online as: "The Core Collection contains about 100 dictionary, language reference, and subject reference works published by Oxford University Press. [Licensing and Resource Information](#).

##### Factbooks and yearbooks

- [Europa World](#)

The Europa World Year Book Online. A source of information on world-wide affairs. First published in 1926, the year book is one of the world's leading reference works, covering political and economic information in over 250 countries and territories, from Afghanistan to Zimbabwe. [Licensing and Resource Information](#).

- [Year book, Australia](#)

Year book Australia provides a comprehensive statistical overview of various aspects of Australian economy and social conditions. It offers

#### Your Librarians

[Contact your Faculty/School Liaison Librarian](#)

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## DISCOVERY



Sometimes, the greatest treasures  
are found beneath piles of trash.